

IMPORTANT NEW POLICY EFFECTIVE 2010

If you are currently employed by a contractor, you are **not** eligible to renew as an EIFS Inspector. You may switch to the EIFS Industry Professional (CEP) category. To do this, complete the CEP recertification packet and take and pass the EIFS certification exam by Dec. 31.

Dear EIFS Inspector,

In an industry with little regulation, your designation as a Certified EIFS Inspector (CEI) through AWCI's nationally recognized certification program holds special importance. Please note that your EIFS Inspector certificate expires this year.



If you are not currently employed by a contractor, you can renew now for another three years by following these simple steps:

- Complete the Application for EIFS Inspector Recertification.
- Sign the Code of Conduct for EIFS Inspectors.
- Read the updated EIFS Summary Handbook, which will be emailed to you upon receipt of your application for EIFS Inspector Recertification.
- Take and pass the EIFS certification exam by Dec. 31, 2010 by choosing one of the options on the Exam Options for EIFS Inspectors form.
- Submit the renewal fee:
 - \$70 if your application is postmarked by Oct. 31, 2010; or
 - \$120 if your application is postmarked after Oct. 31, 2010
- Include the exam fee of \$80 if you will be taking the exam at the Fall 2010 EIFS course. *This is in addition to the renewal fees above.*
- Fax your application, code of conduct, exam options form, and fee (if paying by credit card) to (703) 534-8307 or mail to : AWCI, 513 West Broad Street, Suite 210, Falls Church, VA 22046-3257.

Documents (except the EIFS Summary Handbook) can be downloaded from www.awci.org/eifs-recert. By renewing your EIFS Inspector certificate for another three years, you will continue to

- Hold a specialized credential recognized by the majority of EIFS professionals.
- Be listed on the EIFS Certification Roster on AWCI's website until Dec. 31, 2013.
- Demonstrate your commitment to stay up-to-date with industry standards.

It is important to note that if your certificate is not renewed by Dec. 31, 2010, and you want to be certified at a later date, you will have to start the education and certification process over as if you had never been certified. If you have any questions about recertification, please contact the Education Department at (703) 538-1612 or eifs@awci.org.

Sincerely,

A handwritten signature in cursive script that reads "Annemarie Selvitelli".

Annemarie Selvitelli
Director of Education and Foundation Programs

APPLICATION for
EIFS INSPECTOR RECERTIFICATION



Complete and return this application, along with the code of conduct, exam options form, and payment, allowing enough time to take and pass the EIFS Inspector exam before Dec. 31, 2010 so that your certificate does not expire. Mail all materials to AWCI, 513 West Broad Street, Suite 210, Falls Church, VA 22046-3257, or fax to (703) 534-8307 if paying by credit card.

I want to renew my EIFS Inspector certification. I verify that I am not currently employed by a contractor.

Signature: _____ Date: _____

CONTACT INFORMATION: *Provide both home and work information.*
Which address should AWCI use as your primary mailing address? Work Home

_____ Name (will be printed on wallet card)	_____ EIFS Certificate Number	_____ Last 4 Digits of SSN
_____ Company	_____ Home Street Address	_____ Apt. #
_____ Work Street Address	_____ Home City, State and ZIP	
_____ Work City, State, and ZIP	_____ Home Phone	
_____ Work Phone	_____ Work Fax	_____ Cell Phone
_____ Company Website Address	_____ Preferred E-mail Address	

PAYMENT INFORMATION: The renewal fee is:

- \$70 if this application is postmarked or faxed by Oct. 31, 2010.
- \$120 if this application is postmarked or faxed after Oct. 31, 2010.
- Include an additional \$80 if you will be taking the EIFS exam at the Fall 2010 EIFS course.

Indicate payment method:

- Check (Payable to AWCI)
- Credit Card *Circle one:* Visa MasterCard American Express

Card number: _____ Exp. date: _____
Name on card: _____ Total charged: \$ _____

Code of Conduct for EIFS Inspectors

The Code of Conduct lists principles of conduct and standards to be observed by holders of AWCI's inspection certificate. While acting in an inspection capacity, the certificate holder:

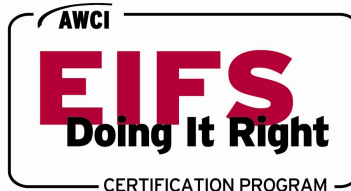
- Shall use the knowledge gained from the AWCI EIFS– Doing It Right® education program and employ current industry accepted application means and methods for EIFS applications.
- Shall advise clients of the current industry accepted application means and methods.
- Shall accurately represent their professional qualifications.
- Shall provide only those services they are qualified to perform.
- Shall avoid any involvement, activity or influence of professional activities, financial considerations or other that might conflict with the best interests of all parties. If a seeming, perceived or potential conflict arises, full disclosure shall be given and services shall proceed only if the conflict is waived in writing after disclosure.
- Shall give accurate, unbiased responses when the service includes advice.
- Shall act in a professional manner and correctly represent the extent of the education or authority associated with the certificate.
- Shall stay informed of new guidelines, standards, codes and procedures for the application of EIFS.
- Shall notify AWCI of any occupation changes that would affect the type or validity of the certificate.

The certificate does not cover forensic or intrusive investigations.
Failure to abide by the Code of Conduct may result in the revocation
of the certificate or in a reprimand.

I have read and understand the above Code of Conduct and will strive to be aware of these situations and to abide by their intent.

Name (print) _____

Signature _____ Date _____



Exam Options for EIFS Inspectors

To renew your EIFS Inspector certificate for another three-year period, you must take and pass the EIFS Inspector exam prior to Dec. 31, 2010. You may take the exam at any of the 250 PSI testing centers located across the county, or you may take the exam at the Fall 2010 EIFS–Doing It Right® course to be held in the Washington, DC area on October 18-19. Select your preference, and return this form to AWCI along with your recertification application, code of conduct and payment.

I would like to test at a PSI TESTING CENTER.

- Upon receipt of your completed application, code of conduct, payment and this form, AWCI will send you an exam authorization letter to enable you to register with PSI. We will also email you a copy of the latest EIFSummary Handbook to help you prepare for the exam.
- Once you have the authorization letter from AWCI, call PSI at (800) 211-2754 to schedule an appointment and pay the testing fee of \$80 (charged by PSI). The customer service representative can assist you with finding a nearby testing center, or you can locate a testing center by going to www.lasergrade.com/psi-locate.shtml, choose AWCI as the sponsor, put in your ZIP code and click on "Find a Testing Center."
- The exam is administered in a simple computer format. To familiarize yourself with computer-based testing, go to <http://65.106.153.37/psi-index.htm> and select any of the demo tests. To take the demo tests, your browser must be Internet Explorer version 4.01 or higher.

I would like to test at the EIFS– Doing It Right® course being held in the Washington, DC area on October 18-19.

- You have two options if you want to take the exam at the EIFS course. Please check one:
 - Audit the course. Attend the two-day course at no additional charge and take the exam at the course. You would pay only the \$80 exam fee plus the renewal fee listed on the recertification application.
 - Take the exam only. Arrive at the course location prior to the exam, which is given on the second day at about 2:30 pm. You would pay the \$80 exam fee plus the renewal fee listed on the recertification application. An EIFSummary Handbook will be emailed to you to help you prepare for the exam.
- Note: There will be only one course scheduled in Fall 2010. If you select this option you must contact us at (703) 538-1612 or EIFS@awci.org at least four weeks prior to the course to confirm and register.

I understand that I must complete all requirements (including passing the exam) no later than Dec. 31, 2010 in order to renew my CEI certificate.

Name (print): _____ Date: _____

Signature: _____